

In God We Trust Foundation, Inc.

Policy #12-03: Document Retention & Destruction

January 25, 2013

ADOPTED BY BOARD OF DIRECTORS

Background

The IRS desires charitable organizations to have a records retention and destruction policy. This Organization will responsibly save and redundantly back up everything, and will not follow the recent records destruction examples of the U.S. Justice Department and the Securities and Exchange Commission.

Document Retention and Destruction Policy

The Organization will retain all documents, physical and electronic, and not destroy same. The Organization will continue to store redundant copies of electronic documents in separate locations. Documents means, basically, everything used to conduct the business of the Organization.